

Chief Master Sergeant Gauvin Ammo Troop Memorial Fund



The Chief Master Sergeant (CMSgt) Richard A. Gauvin Ammo Troop Memorial Fund was established to award scholarships to children of munitions personnel who held AFSC 461XX, 465XX or 2W0X1 on active, reserve, or ANG duty in the service of the USAF.

The Air Force Combat Ammunition Center (AFCOMAC) Senior Staff will administer the scholarship fund. All future AFCOMAC classes will have the opportunity to raise funds and contribute to expanding the scholarship fund.

The USAF Major Command Functional Managers who act as the AFCOMAC Board Of Advisors (BOA) will be the Scholarship Selection Committee to review, approve, and decide on the amount awarded to each applicant. All scholarship applicants will submit their applications prior to 1 June of each year.

Eligibility

In order to be eligible and qualify as a recipient for the CMSgt Gauvin Ammo Troop Memorial Fund award, the following criteria apply:

- a. Be a child under the age of 25, to include: natural born child, legally adopted child, and other dependent children of a parent(s) or legal guardian(s) who served honorably in the United States Air Force in Air Force Specialty Codes (AFSC) 461XX, 465XX or 2W0X1 (AMMO troops). Service may include active, reserve, or Air National Guard duty for any period of time. **The applicant must provide proof of honorable service and AFSC.**
- b. Be a graduate of an accredited high school or equivalent or high school senior who will qualify for graduation prior to beginning eligibility for assistance.
- c. Be enrolled or accepted for enrollment in a full time (as defined by the school attending) undergraduate course of study at an approved accredited college, university or technical school beyond the high school level with the exception of a service academy. Applicants attending a service academy are not eligible for this scholarship.
- d. Obtained a 3.0 Grade Point Average (GPA) the previous academic year.
- e. Selection for the award is made without regard to Race, Religion, National Origin, Sex, Age or other factors determined to be illegally discriminatory by the law of the land.

NOTE: Eligibility is not limited to citizens of the U.S. However, applicants must be attending a U.S. institution of higher learning.

Selection Priority

The Scholarship Selection Committee will use the following precedence list to prioritize the eligible candidates:

- a. Eligible children of AMMO troops who died on active duty.
- b. Eligible children of AMMO troops who died after retirement.
- c. Eligible children of AMMO troops who are/have served honorable.

NOTE: The original intent of the scholarship program is to assist dependent children of deceased AMMO Troops with attaining higher education.

Requirements

The following must be enclosed with the application:

- a. The completed application.
- b. Privacy Act must be dated and signed. This document can be dated, signed, then scanned and sent in electronically with the remainder of the application.
- c. Proof of honorable service and AFSC of sponsor. (ex copy of members DD Form 214, Surf etc.)
- d. Transcript sent from the high school or college (Official or Un-official)
- e. A brief pertinent history of the applicant's background and reason for requesting the scholarship. Include such items as high schools and colleges attended, awards won in schools, significant scholarship recognition, special interests and hobbies, clubs, sports, volunteer work (provide average hours/week), and employment history (provide average hours/week). Please limit this to one typewritten single-spaced page.
- f. An essay with the topic of: *“When you hear the National Anthem what do you think about?”* Format should be APA style, no less than 500 words, double spaced written with Times New Roman Font size 12.
- g. Applicants may informally notify the fund administrators of intent to apply at any time.

Additional Information:

- a. Applicants are personally responsible for ensuring the completeness and accuracy of the applications package. Applicants are strongly urged to carefully review their submission for absolute conformity to requirements.
- b. Award amounts may be tailored by the applicant's request and fund availability, but must be fairly and impartially distributed. These funds are for the immediate school year, approximately 1 September through 31 August. (Note: The scholarship is to be used for tuition, books, room and board on campus, and laboratory fees only). It is payable to the college or university only. Should the applicant fail to enroll as a full time student or become dis-enrolled, all money will be returned to the scholarship fund. If the applicant is awarded a full scholarship from another source, this scholarship must be relinquished.
- c. Applications must be postmarked no later than **1 June**. Any postmarked after that date are not considered for that school year. Personally delivered applications must be received by the Scholarship Applications Coordinator by 1500 hrs (3:00 PM PST) **1 June**.
- d. It is the responsibility of each student to take the steps necessary to gain admission to the institution of his/her choice.
- e. Applications/information should be sent to: 9 MUNS Scholarship Coordinator, 5890 A Street, Beale AFB, CA 95903-1545 Telephone (530) 634-3685/2400 or by E-mail: admin@rgauvin.org

- f. The BOA will review applications and select scholarship(s) to be awarded between 1 June 2018 and 1 August 2018. Applicants will be informed of their status and amount awarded once selections have been made.

Administrative Information

The AFCOMAC Curriculum Flight is responsible for scholarship coordination and fund administration. These individuals shall be responsible for the following:

1. Receive and maintain all applications along with information on how to contact them.
2. Application and approval/disapproval information file for all applicants.
3. Establishing a financial account for funds management.
4. Maintaining financial and tax exempt records.
5. Promotion of fund raising activities and scholarship awards.
6. Preparing Application packages and presenting them to the BOA.
7. Disbursing funds for selected applicants in the amounts determined by the BOA within 30 days after the BOA has made their decision.

These instructions are as of 26 June 2017.

JASON D. YODER, SMSgt, USAF
Scholarship Coordinator
E-mail: admin@rgauvin.org

PRIVACY ACT STATEMENT

Authority to request this information is derived from Title 5, United States Code 301, Departmental Regulations. The purpose of the information is to apply for educational financial assistance through the CMSgt Gauvin Ammo Troop Memorial Fund. Information provided will be used to assess scholastic achievement and to evaluate the need for financial assistance. Completion of this form is mandatory.

Date

Applicant's Signature

**APPLICATION FOR
CMSGT GAUVIN AMMO TROOP MEMORIAL FUND**

FOR OFFICIAL USE ONLY

COMPLETION OF APPLICATION FORM

1. The entries on the application must be **COMPLETE AND ACCURATE**. They should be **typewritten** or **printed legibly in black ink**.

2. After this form has been completed, recheck all instructions and signatures, and return it to: 9 MUNS Scholarship Coordinator, 5890 A Street, Beale AFB, CA 95903-1545 Telephone (530) 634-3685/2400 **NOTE: Application may be completed electronically and e-mailed to: admin@rgauvin.org**

3. APPLICATIONS MUST BE POSTMARKED OR E-MAILED NOT LATER THAN 1 JUNE. ANY POSTMARK AFTER THAT DATE WILL NOT BE CONSIDERED. PERSONALLY DELIVERED APPLICATIONS MUST BE RECEIVED BY THE SCHOLARSHIP APPLICATION ADMINISTRATOR BY 1500 hrs (3:00 P.M.) 1 JUNE TO BE CONSIDERED.

**APPLICATION FOR
CMSGT GAUVIN AMMO TROOP MEMORIAL FUND**

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PART 1 – STUDENT INFORMATION

LAST NAME: _____ FIRST NAME: _____ MI: _____

STREET ADDRESS: _____ APT/BOX #: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE # _____ SSN: _____ STATUS: _____

STATE OF LEGAL RESIDENCE: _____

YEAR IN COLLEGE NEXT SCHOOL YEAR: _____

SCHOOL(S) AND LOCATION APPLICANT PLANS TO ATTEND:

SCHOOL: _____ ADDRESS: _____ STATE: _____

ZIP CODE: _____ PHONE #: _____

Applicants Email Address: _____

PART 2 – SPONSOR'S INFORMATION

LAST NAME: _____ FIRST NAME: _____ MI: _____

AFSC: _____ LAST RANK/PAY GRADE: _____ STATUS: _____

STATE OF LEGAL RESIDENCE: _____

STREET ADDRESS: _____ APT/BOX #: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PHONE # _____ SSN: _____

DATE AND LOCATION OF LAST ASSIGNMENT: _____